

**Couchiching Family Health Team**

Position: **Registered Nurse – Advanced Foot Care  
(1.0 FTE with Benefits)**

Reports To: **Physical Health Team Lead**

**Position Summary:**

As a key member of the Couchiching Family Health Team (CFHT), and an integral part of an interdisciplinary health care team, you will deliver nursing care in accordance with FHT policies and professional practice standards. You will perform routine nursing duties, and ensure that the emotional and physical comforts of our patients are met.

Your primary role is to work in partnership with the family health team to reduce patient wait times for appointments, as well as to cut down on unnecessary office visits and visits to after-hour clinics or emergency rooms.

You will deliver services to a variety of patient populations including high-risk groups suffering from chronic diseases and/or complex multi-system diseases. You will also provide health education to our patients with a focus on health promotion, disease prevention, and chronic disease management.

**Roles and Responsibilities:****Assessment**

- Analyze findings of a health assessment
- Interpret patient health records
- Monitor, record and report symptoms and changes in patients' conditions
- Collect data through a therapeutic relationship with a patient

**Treatment/Management**

- Determine the appropriate service or treatment, the appropriate care provider or the appropriate equipment
- Administer medications and treatments as prescribed by a physician or according to established policies and procedures
- Provide nursing care and treatment (including complementary therapies and/or counselling) for health problems

**Education/Advocacy**

- Help patients to identify and use health resources, including those available in the community and from community agencies
- Involve patients in decisions about their own health including referring them to our health education
- Encourage patients to take action for their own health
- Initiate health education and other activities that assist, promote and support patients as they strive to achieve the highest possible level of health

**Referrals/Collaboration**



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## Family Health Team

- Collaborate with members of an interdisciplinary health team to plan, implement, coordinate and evaluate patient care in consultation with patients and their families
- Consult and interact with other service providers such as laboratory and radiology services

### **Administration/Reporting**

- Coordinate and expedite patient flow by triage
- Handle patient phone calls, provide telephone advice, and arrange for follow-up appointments as necessary
- Collect accurate and comprehensive patient-related information and document on clinical management system
- Operate and monitor medical apparatus or equipment, and ensure strict adherence to sterilization procedures
- Handle and dispose of specimens and/or objects, and practice general safety procedures at all times
- Monitor supply levels and/or expiration of medical and clinic supplies, and order supplies as needed from approved vendors
- Prepare monthly reports for the Ministry of Health and Long-Term Care (MOHLTC)

### **Specific Footcare Tasks**

- works collaboratively with the CFHT Chiropractors
- Assessing and treating foot conditions and disorders in a timely manner
- Differentiating between disorders of the foot arising from systemic or general disease and those arising from local, structural and/or functional disorders
- Acting as a resource to other CFHT programs and team members and assist with the coordination of services as required
- Recognizing patients having conditions beyond their scope of practice and referring to other appropriate health care professionals
- Designing and implementing foot care plans based on presenting conditions and the patient's individual needs, reinforcing and encouraging patient responsibility and participation in the care plan
- Providing foot care education on use of proper casting techniques for orthotic and off-loading devices, providing general and preventative footwear education to patients and staff, and/or referring patients for footwear modification as required
- Communicating/presenting foot health education in a variety of settings to patients, inter-professional health care professionals (IHPs) or other individuals as needed
- Ensuring appropriate antiseptic techniques, safe procedures and isolation practices are maintained in the clinical setting
- Maintaining and upgrading knowledge and skills regarding new procedures, methods and equipment

### **Skills/Knowledge Requirements:**

- Excellent oral / written skills
- Strong clinical skills
- Flexible and able to adapt to a constantly changing environment
- Autonomous and able to function with minimal supervision
- Ability to work effectively with all members of the health care team

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## Family Health Team

- Ability to work in an inter-professional team environment
- Ability to prioritize, manage time effectively and be flexible in a very active work environment
- Works in compliance with Health and Safety laws adhering to safe work practices and procedures established by the CFHT

- Other duties as required

### **Computer Skills**

- Familiarity with a PC OS environment
- Willingness to learn scheduling and electronic medical record keeping using a clinical management system (Practice Solutions)
- Minimum typing speed at 40 words per minute

### **Language Skills**

- English required; Second Language not required but would be an asset

### **Education/Specific Job Requirements:**

- Bachelor's Degree in Nursing
- Certification from an accredited Advanced Foot Care program
- Certificate of Competence and current membership with the College of Nurses of Ontario (CNO)
- Current membership in professional associations: Registered Nurses Association of Ontario (RNAO)
- Current Basic Cardiac Life Support (BCLS) Certification
- Advanced Cardiac Life Support (ACLS) Certification will be considered an asset
- Flexibility to work possible evenings when required
- Police Record/Vulnerable Sector Check
- It is a condition of employment that you receive the necessary vaccinations to protect against infection of COVID-19, or any similar infectious diseases, which may be recommended by governmental and public health authorities from time to time

### **Experience:**

- A minimum of two (2) years' clinical experience as an Advanced Foot Care Registered Nurse, preferably in community-based health care
- Experience in collaborative work with community-based agencies and organizations preferable
- Teaching experience will be considered an asset

**Please submit cover letter and resume including position title in subject line to: [careers@cfht.ca](mailto:careers@cfht.ca)**

*The Couchiching Family Health Team supports diversity, equity and a workplace free from harassment and discrimination. The CFHT is committed to an inclusive, barrier-free recruitment and selection process and workplace. If you are contacted to participate in our recruitment process, please advise the interview coordinator of any accommodations. The CFHT has an Accommodation Policy and Procedure to ensure you have access to a fair and equitable process. While we thank all applicants, only those contacted for an interview will be acknowledged.*